**Good Shepherd Mission**

APPLICATION FORM FOR EMPLOYMENT

*Please complete this form in full and use additional sheets if necessary.*

|  |  |
| --- | --- |
| Position applied for:**Youth Leader** | Where did you see this job advertised? |

# Personal details

|  |  |  |
| --- | --- | --- |
| Title: (Mr/Mrs/Miss/Ms)  | First name(s): | Surname: |
| Current Address: | Previous Surname: |
| Postcode:  |  |
| National Insurance number: |
| Date moved into this address:  | Home telephone number: |
|  |
| E-mail address: | Mobile telephone number: |
|  |  |
| Applicants must have right of abode in the UK (meaning you’re allowed to live or work in the UK without any immigration restrictions). Do you have right of abode in the UK *(answer YES or NO)*: |

**Current employment (if applicable)**

|  |
| --- |
| Name of current/last employer:  |
| Start date: End date: |
| Title/description of your current job and key responsibilities: |
|  |
| Current / final salary: |
| What period of notice are you required to give to your present employer? |
| Reason for wishing to leave: |

# Previous employment

# Please list your full employment history and explain any breaks in employment and how this time was spent. *Add rows or continue on a separate sheet if necessary*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Start date  | End date  | Job title and key responsibilities | Name of employer | Reason for leaving  |
|  |  |  |  |  |
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|  |  |  |  |  |
|  |  |  |  |  |

# Education and Qualifications

*Please start with your most recent qualifications*

|  |  |  |  |
| --- | --- | --- | --- |
| Date gained | Subject | Qualification and grade | Awarding institution |
|  |  |  |  |

**Training**

|  |  |  |
| --- | --- | --- |
| Date  | Topic covered  | Training provider  |
|  |  |  |
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# Suitability and experience

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| --- |
| Please write a statement explaining your interest in the current post. Please also set out your suitability for the post, including previous experience you see as relevant, and giving examples of how you meet the criteria in the person specification. You may continue on one additional sheet if necessary. |
|  |

# Referees

Please give the **names and addresses of two referees** who know you well, one of whom is your current or last employer. We cannot accept references from family members.

Can we contact these referees prior to interview? *(please answer YES or NO)*

|  |  |  |  |
| --- | --- | --- | --- |
| Name and address  | Telephone number  | Email address  | Role / Relationship to you |
| 1.  |  |  |  |
| 2. |  |  |  |

# Additional Information

|  |
| --- |
| Please give below any further information that is relevant to your application, eg: your application is for a job share; periods of time when you would be unavailable for interview; any special requirements should you be invited for interview. |
|  |

**Applying for a role with an Occupational Requirement**

As an organisation seeking to deliver services within a distinctively Christian context, some posts can only be filled by Christians. These posts are kept under regular review. The nature of these posts or the context in which they are carried out, and their link to the ethos of the organisation give rise to an Operational Requirement (OR) for the post-holders to be Christians. All staff in these posts are required to demonstrate a clear personal commitment to the Christian faith. This policy is implemented in accordance with the Equality Act 2010.

**Your personal faith and Christian experience**

|  |
| --- |
| Please tell us about your spiritual life, your conversion, your walk with God and how you have shared your faith with others.  |
|  |

**Church background**

|  |
| --- |
| Name of your current churchAddressWebsite addressTo which denomination/grouping does it belong?How long have you been part of this church?In what capacity have you served as a member of this church? |
| Have you read the Good Shepherd Mission Statement of Faith? <https://www.goodshepherdmission.org.uk/about-us/what-we-believe/#statement-of-faith> (*please answer YES or NO):*  |
| Do you have any doubts or reservations about any part of the statement or any doctrinal or practical implications that might be drawn from them? (*please answer YES or NO):*  |
| If YES please specify |

**Please read and sign:**

I confirm that the information given on this form is, to the best of my knowledge and belief, true and complete. I understand that if any of the information I have given is found to be false or misleading, the Good Shepherd Mission can withdraw their offer of employment to me, or cancel their agreement with me. I understand that if this is discovered at a later date, I may be dismissed.

Signed……………………………………………………….. Date

**HOW TO RETURN YOUR APPLICATION:**

*either*

* **Email** completed electronic applications with the subject ‘Youth Leader application’ to david.bishop@goodshepherdmission.org.uk

*or*

* please **post** your application to

Youth Leader application

Good Shepherd Mission

17 Three Colts Lane

London

E2 6JL

**APPLICATION CLOSING DATE: 31 March 2019**

**Equal Opportunities Monitoring**

It is the Mission’s policy to monitor all applications to help ensure recruitment procedures meet our equal opportunities policy and our obligations under the various Acts of Parliament and related codes of practice concerned with race relations, sex discrimination and the employment of disabled people. The form is separated from the application and is used for monitoring purposes only.

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| **NAME:****POSITION APPLIED FOR: Youth Leader****GENDER:** Male Female**AGE:** (please state)**ETHNIC ORIGIN:** I would describe myself as (please identify the one which best describes you):

|  |  |
| --- | --- |
| **White** | English |
|  | Welsh |
|  | Scottish |
|  | Northern Irish |
|  | Irish |
|  | Other white background |
|  |   |
| **Mixed/multiple ethnic groups** | White and Black Caribbean |
|  | White and Black African |
|  | White and Asian |
|  | Any other mixed background |
|  |   |
| **Asian/Asian British** | Indian |
|  | Pakistani |
|  | Bangladeshi |
|  | Chinese |
|  | Any other Asian background |
|  |   |
| **Black/ African/ Caribbean/ Black British** | African |
|  | Caribbean |
|  | Any other Black/African/Caribbean background |
|  | Black, Black Scottish or Black British |
|  |   |
| **Other ethnic group** | Arab |
|  | Any other ethnic group |
| **Prefer not to say** |   |

**DISABILITY:**Do you consider yourself to have a disability as defined by the Disability Discrimination Act (1995)? **YES NO**

|  |
| --- |
| Please indicate the nature of your disability and outline any adjustments to the work place you may need to assist you for the purpose of (a) the interview, (b) the job. |
|  |

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**Privacy Statement**

At Good Shepherd Mission we take your privacy seriously and will only use your personal information to administer your application for employment. Please refer to our Privacy Policy <https://www.goodshepherdmission.org.uk/cookies-privacy/> for further information.

**CONSENT:**

I consent to my personal data, as detailed above, being held and used for the purposes stated.

Signed……………………………………………………….. Date